



Memorandum

To: Honorable Mayor and Members of the City Council
CC: Members of Administration and Public Works Committee
From: Stefanie Levine, Senior Project Manager.
CC: Edgar Cano - Public Works Agency Director; Lara Biggs - City Engineer
Subject: Approval of Contract Amendment No. 1 to the agreement with Teska Associates for the Mason Park Expansion and Church/Dodge Transportation Improvement Project (RFQ No. 22-40)
Date: January 27, 2025

Recommended Action:

Staff recommends the City Council authorize the City Manager to execute Contract Amendment No.1 to the agreement with Teska Associates, Inc. (627 Grove Street, Evanston, Illinois 60201) for Mason Park Expansion and Church/Dodge Transportation Improvement Project (RFQ No. 22-40) in the amount of \$868,691.

Funding Source:

Funding will be provided from the West Evanston TIF in the amount of \$771,678 and from the Sewer Fund in the amount of \$97,013. A detailed financial analysis is included in the attached memo.

CARP:

Transportation & Mobility, Urban Canopy & Green Space, Green Infrastructure

Council Action:

For Action

Summary:

On September 12, 2022, the City Council approved a contract for consulting services related to Mason Park Expansion and Church/Dodge Transportation Improvement Project (RFQ No. 22-40) with Teska Associates, Inc. The scope of this project includes:

1. Expansion of Mason Park along the former Mayfair Cut-Off between Lake Street and Davis Street

2. Removal of a portion of the existing embankment at Davis Street to construct a pedestrian and bike connection for the neighborhoods on either side of the former rail line as well as for the larger bike network
3. Reconfiguration and modernization of the Church/Dodge intersection to balance pedestrian, bike, and vehicular traffic
4. Incorporation of green infrastructure improvements recommended in the City's Stormwater Master Plan within the park design to reduce neighborhood flooding

Analysis:

To date, Teska has performed public engagement and concept design for this project. That work included three public meetings, two community polls, a meeting with the Parks and Recreation Board, a presentation at a 2nd Ward Meeting, several meetings with Evanston Township High School, and numerous design option iterations.

Currently, the project is ready to move to the next stage of development, which includes site investigations, topographic surveying, preliminary engineering, and preparation of a Project Development Report (PDR). The site investigations and topographic surveying will provide needed base mapping and soil condition analysis for design. Preliminary engineering documents will significantly refine and clarify the project's scope of work and materiality. The PDR will evaluate issues such as environmental impacts and cultural clearances, which is a project requirement as approximately 50% of the Church/Dodge intersection is IDOT controlled. The cost to provide this next phase of work is \$868,691.

Teska is an Evanston Business and complies with the City's M/W/EBE program goals.

Detailed Financial Summary:

The following is a detailed breakdown of the funding sources:

Funding Source	Account	Available Budget	Project Cost
West Evanston TIF - Mason Park	335.99.5870.62415 - 522008	\$500,000	\$500,000.00
West Evanston TIF - Additional Funds	335.99.5870.62415 - 522008	\$271,678	\$271,678.00
Sewer Fund - Stormwater Improvements	515.40.4535.62145 - 522008	\$400,000	\$97,013.00
Total			\$818,691.00

This contract exceeds the project budget in the West Evanston TIF fund, but funding is available to cover the cost of the contract.

Legislative History:

On September 12, 2022, the City Council approved a contract for consulting services related to Mason Park Expansion and Church/Dodge Transportation Improvement Project (RFQ No. 22-40) with Teska Associates, Inc.